



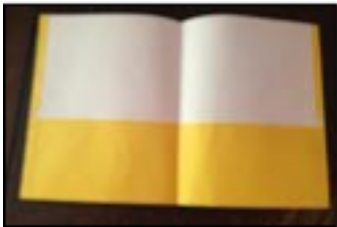
## HOW TO MAKE A PARENTS OF TEENS FOLDER

Folders are to be purchased by you (Target, Office supply stores, Walmart) . We use the most cost effective form, without grommets.

### SAMPLE FOLDER

#### PLAIN FOLDER WITHOUT GROMMETS

Folders serve to hold class documents, parents' notes and supplemental articles.



#### AVERY LABELS

Avery labels can be found at your local office supply stores like Staples, Walmart or Target. You'll find the Parents of Teens logo template that is specifically laid out for the 4x6 inch Avery label under *Documents for Facilitators* and available for download.

If it is easier for you, simply use a heavy black magic marker and neatly print *PARENTS OF TEENS* on the front of each folder. The labels are available for a more professional look, depending on your setting and needs.

After completing the outside of each folder you will then print and add copies of the following documents. During the first meeting as the facilitator you will have parents take out each form and as a class you will review them together.

### **DOCUMENTS TO ADD TO PARENTS OF TEENS FOLDERS:**

1. Agenda
2. Beginning of Semester Survey
3. About the Authors
4. Resources Page
5. House Rules
6. Parents of Teens Mission/Vision/Goals
7. Principles Taught in Parents of Teens
8. One copy of My Take Away for Today
9. End of Semester Questionnaire